TLC Children and Families Ministry Coordinator

Job Description

Purpose of the role:

To serve on the leadership team of The Ladygrove Church (TLC) and to oversee our Children's and Families work.

Who we are:

TLC is a small but growing church in Didcot based in a parish whose population is rapidly expanding due to two new residential developments. Our current minister joined us in 2025 and we are in an exciting season of change and growth.

Key Responsibilities:

a. **Cultivating one's own prayer life and theological foundation for ministering in this role**
b. **Strengthening the discipleship and spiritual development of children and families within our church**
    i. Actively engaging with our children's work as it currently operates and discerning a path forward which better serves the needs of children/families/wider congregation.
    ii. Leading and coordinating the children's work at TLC
        1. Building, overseeing and resourcing a team of lay volunteers to support the Children's and Families work
        2. Finding/creating content to build theological foundations for young people and families
        3. Overseeing our All Age team who lead intergenerational services
        4. Supporting families who need pastoral/discipleship support
c. **Leading TLC Mission opportunities to young people and families**
    i. Retaining and developing links with local schools
        1. Providing acts of collective worship
        2. Supporting with prayer space in schools or space makers
        3. Supporting Bible study groups or other discipleship opportunities as they arise

ii. Supporting other related ministries such as Toddlers group and Messy Church
iii. Connecting with the community and other similar groups such as ECHO - working together to ensure we're using resources wisely
iv. Discerning and pioneering other creative opportunities to minister and share the gospel with local families and children

d. Working collaboratively-

i. Learning, supporting, and modelling the overall vision, mission, and values of TLC
ii. In conjunction with the Designated Safeguarding Lead, ensuring that the Safeguarding Policy and best practice is implemented and adhered to for all children's and youth work at TLC.

Who you are:

e. Essential criteria of a suitable candidate
   i. A Christian who is committed to prayer and seeking God's guidance in this role: This role has a genuine occupational requirement to be a practising Christian (as permitted under Schedule 9, Part 1 of the Equality Act 2010)
   ii. Experience working with young people
   iii. A proactive and solutions oriented approach to the needs of the ministry
f. Desirable criteria of a suitable candidate
   i. Strong administration and organisational skills
   ii. Demonstrated ability to work in a team and lead collaboratively
   iii. Strong communication skills

Practical details – hours, contract, salary, location etc.

g. This is a 3 year fixed term contract with the first 6 months being probationary
h. 15 hour per week: mostly flexible with work from home
i. Wage: £14.68 per hour (Oxford Living Wage)
j. We will provide a laptop and a mobile phone
k. Training opportunities will be made available
   i. Training will be provided in safeguarding and there are many other training programmes on offer in the diocese.
   ii. You will also join a network of employed workers who meet together regularly for prayer and support, retreat and sharing ideas and resources.

2. For more information, or for an informal conversation email Rachel@theladygrovechurch.org.uk
3. To apply send CV and cover letter to Rachel@theladygrovechurch.org.uk
4. Applications close 24th January 2027